

**Minutes of Australasian Motor Museums Association Executive Committee meeting, held at Commodore Regent Hotel on 22nd February 2010, Launceston, Tasmania**

**Present:** Kym Hulme (Chair), Reg Wilkinson (NSW/ACT Rep.), Kel Davis (NT Rep.), Ron West (Vice Chair), Matthew Lombard (Secretary/Interim SA Rep.), Kelvin Ferris (WA Rep.), Phil Costello (TAS Rep.), Peter Gault (VIC Rep./Webmaster), Mark White (Treasurer)

**Apologies:** Graham Gow (QLD Rep.)

Meeting opened at 10:00am

**Welcome**

Kym thanked Phil Costello and the National Automobile Museum of Tasmania for hosting the meeting and arranging both accommodation and refreshments for the Executive Committee members.

**Minutes of previous meeting**

The minutes of the last Executive Committee meeting, held on Monday 17 October 2009 at the Museum of Fire, Penrith, NSW, were submitted by the Secretary and read. The minutes were adjudged to be a true and accurate record.

**Moved: Peter/Kelvin - Agreed**

**Business arising from the Minutes**

The AMMA needs to communicate with its membership better and in order to do so it has been suggested that there be a twice yearly newsletter produced by the Association. In order to achieve better communication amongst members of the Association State Representatives would need to be more communicative with the membership and as such all lists of contacts would need to be regularly checked and any changed information communicated to both the Treasurer and Secretary. In return the non Representative members of the Executive Committee need to continue the flow of information.

It was felt that as the Army Museum, which is located a Bandiana, on the Victorian side of the Murray River, would be most practical for Peter Gault to consider it as part of his regional territory rather than being in Reg Wilkins NSW representative territory, as originally placed.

Peter Gault will contact the Riverland internet provider and secure from them all access rights, as set up by That's Graphic. This will allow Peter to have full access to the webpage and, if required, the AMMA will be able to move the website to another provider should this be desired at a later stage.

Mark requested that between Reg and Peter they follow up two key ACT members, with a view to having their websites placed on the AMMA museums page. These two institutions (National Museum of Australia and the Australian War Memorial) were considered to be very important members whose presence contributes to the endorsement of the AMMA as a truly national association.

Peter has been able to obtain the following data from the Riverland internet provider, in regard to the AMMA website activity :

- 48,300 web hits,
- 1800 hosts (i.e. links to search engines, Telstra was the top performing link to the AMMA site)
- 58% Australian hits

Peter said that at the AGM he would be able to present a first full 12 months of data which he will retrieve from the Riverland internet provider.

It was suggested that a disclaimer be placed upon the particular webpage, which depicts the various vehicles in museums, that the photos are representative of the types of vehicles held in the museums and that these vehicles may or may not be present all of the time

Peter undertook to build a pro-forma type webpage for those motor museums which do not currently have a webpage of their own. These webpages will be simple and relatively uniform, and will consist of basic details, such as contact details, opening hours etc, but will not include (at this stage, but would be happy for four photos per museum to be submitted for later inclusion) photographs of the museums, as this requires considerably more time to place on the web. Peter asks that all State Representatives contact those museums which do not have their own webpages within their state and verify basic information, so that it can be placed on the pro-forma page.

Kym undertook to draft and circulate a short media release related to the website. A draft of this media release will be circulated to the Executive Committee prior to being sent to all the editors of classic car magazines

The Secretary questioned how the AMMA was to handle approaches from third parties who wished to link to the AMMA website. At this stage as there was no links page on the AMMA website this was only an issue for us being linked to other websites. After some discussion it was resolved that such approaches should be researched i.e. checking the website wishing to link and then the results of the research and the request forwarded by email to all members of the Executive Committee.

It was suggested that as the AMMA was linked by email to most members, and by mail to a few, that such items as the previous minutes of AGM need not be on the webpage, as this was not really required. It was also discussion whether there could be a limited access port upon which the minutes could be placed and accessible by only AMMA members. Peter Gault would investigate the feasibility of setting this system up. Originally it had been envisaged that the AMMA website would have a member's forum area. However it is felt that at this stage the costs associated with this and the requirement for a moderator would be too onerous on the capabilities of the organization. And email was a sufficiently suitable method

Kelvin has followed up on the possibility of grants for the AMMA to consider. Many grants were quite specific in regard to their application and would not suit the AMMA's aims and objectives. However

Kelvin did find a Commonwealth Government website at the Department of Infrastructure, Transport, Regional Development and Local Government, which listed access to grants, in particular Culture and Heritage grants. Peter Gault suggested that we have a link to this web site somewhere on the AMMA page. The site is [www.grantslink.gov.au/Info](http://www.grantslink.gov.au/Info)

Reg Wilkins suggested that the Executive Committee might consider an approach to Tourism Australia for inclusion of the future development of the AMMA website as a candidate for a T QUAL grant, under the National Tourism Initiative Category 3. This would mean that the AMMA would be eligible for a grant of \$25,000 - \$50,000.

### **Treasurers Report**

There were a number of outstanding or unpaid memberships. However it was hoped that most of these would be resolved prior to the end of the 2009 -2010 financial year. Some of these may be the result of mixed up contact details.

After the payment of all bills related to the development of the website by That's Graphic and the cost of web hosting, the AMMA has \$959.90 in bank. By far and away the only costs which the AMMA has occurred during the 2008-2009 financial year were for the development of the web site.

### **Election Issues**

There had been some correspondence between the former Vice Chairman and the Chairman in regard to validity of the nomination and vote for the position of Vice Chair during the last AGM. The tenure of the correspondence had been to question if the nature of the nomination had been within the wording of the constitution. The relevant section of the AMMA constitution, being section 6, which was read out to the Executive Committee with particular reference to section 2. Appointment, with specific reference to clauses c. and d. Further reference was also made to section 1 Powers and Duties, with specific reference to clause b. All members of Executive Committee having then reviewed the correspondence and the constitution deemed that the both the nomination and election of the incumbent Vice Chair had been proper and correct.

### **Moved: Mark/Peter – Agreed Unanimously**

The Chair undertook to contact the previous Vice Chair and convey the findings of the Executive Committee and explain these in detail. The Executive Committee did ask that should any further correspondence be received regarding the afore mentioned matter, that this correspondence is to be circulate amongst the members of the Executive Committee prior to any further reply.

### **Constitution Amendments**

Peter Gault having re-read the current constitution in detail and with regard to a number of issues which had arisen during the operation of the AMMA, noted that a number of issues needed to be redressed in the current constitution in order to make it more workable. Peter then submitted to the Executive Committee a draft revision of these changes (attached). Whilst it was noted that the current

constitution was based on the model rules (or more commonly referred to as 'boilerplate' or pro-forma constitution) as designated by the South Australian Office of Consumer and Business Affairs, it can be altered by the calling of a Special Meeting. It was noted that for the purposes of convenience, to all members, that such a Special Meeting would need to be held immediately prior to the next AGM, and that also the next Executive Committee meeting would also need to be held prior to this, but that in theory this would be outside the theoretical six month basis for Executive Committee meetings. The Executive Committee agreed to hold a Special Meeting at the same location as the next AGM

**Moved: Kel / Mark - Agreed**

As the Executive Committee has no power to alter the constitution in its own right the Executive Committee agreed to agree 'in principal' to the changes as outline by Peter Gault in his draft revision. And that as such would take the draft revised constitution to a Special Meeting with a recommendation that it be accepted by the meeting.

### **Membership Update**

The following organizations and institutions have sent in applications for membership of the AMMA, and have been contacted by their local AMMA State Representative with a view to accepting their membership :

- National Motorcycle Museum, N.S.W.
- Cheeseworld, VIC
- House of Buick, WA
- Bailup Ford Museum, WA

A further application had been received some time ago however the Executive Committee felt that the application was not for the correct category of membership i.e. Individual, and that also membership in this category could initiate a constitutional issue. Thus the applicant had been contacted by Peter Gault with a view to re-submitting the application under the more appropriate category, this being Associate Member. Thus the following has been accepted as an Associate Member :

- Murray Roberts, VIC

**Moved: Kel / Mark - Agreed**

It was suggested that from hence forth any and all applications for membership of the AMMA should be endorsed by the State Representative for the state of the applicant. This should include the State Representative contacting and visiting the applicant prior to endorsement of the application.

**Moved: Kel / Ron - Agreed**

### **State Reports**

**Northern Territories** – currently three members, possibility of two more members in the near future, Road Transport Hall of Fame will hold its transport reunion in August

**New South Wales / Australian Capital Territories** – toured all of NSW however was unable to tour Act yet. There is a museum in Yarawonga which might be worth approaching. However it might be best if Peter and Reg sort out who approaches this museum as it is on the Murray River divide. There is also a motorcycle museum in Tamworth which requires further follow up.

**Victoria** – One Institutional member added and one Associate Member added (see above)

**Western Australia** – Two new Institutional members added (see above)

2-3 potential members :

- Bodallin Rambler Museum
- Merredin Military Museum

**Western Australia (supplementary)** - Ron West (Vice chair) submitted a written report (see attached)

**Tasmania**– Currently has three members. Unfortunately due to the size of the state there was possibly not much room for expansion in the near future.

**South Australia** – all membership stickers have been distributed to state members. Suggested that next time these stickers are printed in either A5 or B5 sizes, as the current size is somewhat small and can easily get lost on a window full of sticker's i.e. regional memberships etc. Have been pushing the website and its importance to all members.

**Queensland** – no report at this time

## Logo

Currently the AMMA logo is not registered, nor trademarked, thus is not a protected logo. It is incumbent upon the AMMA to protect its logo as it is its sign of association and thus its use is seen to be a condition of membership of the AMMA. It is to be encouraged that the AMMA logo be placed upon as many of its member's websites and pamphlets etc however its use is strictly a condition of membership. The Executive Committee recognizes the above, but will investigate the registering of the AMMA as a logo at sometime in the near future, due principally to the costs associated with this.

## Goals

The Executive Committee nominated a number of goals to achieve or part thereof, to hopefully be achieved prior to the next AGM or thereafter by the next Executive Committee :

- Get all known motor museums to become members of the AMMA
- Further push out the AMMA website into the public domain and replicate some of the website on paper for further dissemination to those not capable of accessing the website.
- Invest further in the AMMA web site
- Link AMMA website to all the current and future members' websites, with the preference that all members place the AMMA logo as a live link on their respective websites. Initial goal of obtain 25% take up of the AMMA logos on front page of members websites by the next AGM
- Initiate the accurate seeking of grants paperwork from grants providers, with a view to applying for the most appropriate grants

- Build up web pages by putting all current financial members on the museums section of the AMMA website, by introduction of pro-forma pages for those member museums without current websites of their own.
- Contact Annette at That's Graphic with the view to getting some form of quote to initiate a members section of the website, with the possible inclusion of a Forum page for future use.

At the end of this coming financial year (2009-2010) the Treasurer will send out to all State Representatives an updated list of current financial members, and all State Representatives will be asked to check this for accuracy, in particular current i.e. up to date contact details. These updates will be returned to the Treasurer who will then circulate a final corrected list to all members of the Executive Committee. **THIS LIST WILL FORM THE FINAL LIST OF MEMBERS OF THE AMMA FOR THE PURPOSES OF THE FORTHCOMING AMMA SPECIAL MEETING AND ANNUAL GENERAL MEETING, ALL NOMINATIONS AND CORRESPONDENCE WILL BE FROM THIS LIST.**

It had been suggested that, as a result of an earlier discussion at the previous Annual General Meeting, about the continuing losses of Australian motoring history through the auction and subsequent export of many fine motor vehicles etc once held by collectors in Australia, that the AMMA should initiate some discussion on the issue. It was suggested that a letter be sent to both Australian Customs and Environment Australia. The general tenor of the letter should be collaborative and not accusatory. The letter should both inform these organizations of the AMMA's presence and also offer to seek further and future consultation upon the subject of the export of historic motor vehicles and the current regulations surrounding such. Also it was decided to see if the AMMA could place upon its website the current regulations on the export of historic vehicles. This placement of the current regulations would be for the information of the viewer, and not constitute legal advice.

The Executive Committee recognized that it had a requirement to meet any and all clauses related to the Rules of Association, and that as such all notification of both the Special Meeting and Annual General Meeting would be in writing to all current financial members (current as at end of 2009-2010 financial year). And that all nominations for Executive Committee positions for the next AGM would be written.

The Executive Committee hoped that it could attract a number of New Zealand motor museum to the next AGM and as such would ask that an invitation be sent out.

Meeting ended at 1:40pm

**Reminder Notice** - increase membership to \$100 for institutions, \$50 Associate Members / Individual Members, \$1000 to corporate institutions