

Australasian Motor Museums Association Incorporated

Executive Committee Meeting - Minutes - 30th September 2013 - 9am at the National Motor Museum, Shannon St, Birdwood, SA, 5234.

Committee: Peter Gault (Chair), Kelvin Ferris (Vice Chair & WA Delegate), Peter Quennell (Sec), Ron West (Treas), David Peck (Vic Delegate), Reg Wilkins (NSW Delegate), Ian Bone (Qld Delegate),

Guests:

1. Meeting Opened: 9am
2. Apologies: Phillip Costello (National Automobile Museum of Tasmania),
3. Proxies: None
4. Chairman's Report: Brief verbal report on activity since last meeting & discussion of items for today's agenda.
5. Receipt of the Committee Meeting Minutes of the 20th April 2013.

Motion: That the notes of meeting, 20th April 2013, be received.

Moved: Kelvin Ferris

Seconded: David Peck

Carried

6. Business arising from the Minutes

- a) AMMA member promotional brochure has now been distributed to members via Delegates. Chair suggests matter be listed for further discussion at the Post AGM Committee Meeting.

a1) David Peck advised that he had incurred postage of \$255.40 for postage of brochures.

Motion: That David Peck be reimbursed \$255.40 for postage paid.

Moved: Kelvin Ferris

Seconded: Peter Quennell

Carried

- b) Constitutional Review - Matter has been proposed as Special Business for the AGM. Chair suggests matter be listed for further discussion at the Post AGM Committee Meeting if required.
- c) Insurance/Public Liability developments. Chair suggests matter be listed for further discussion at the Post AGM Committee Meeting.
- d) Member Survey - disappointing response.
- e) AMMA history - Who, Where, When & Why.

7. Correspondence

In:

- a) New Membership Application for ratification
Geraldine Vintage Car & Machinery Museum - Geraldine, New Zealand
- b) Event Listings: Maffra, Koorda, Inverell.
- c) Museums Australia Membership Application
- d) Relevant retail offers: (via email)
 - Image & All Mats Australia (Aussie muscle car decorated Mugs & Stubby Holders)
 - Logomat-AU (Printed door mats - your graphics)
- e) Public enquiries & offers: (via email)
 - Stuart Barr - re; Roo Car. Descendant of a principle seeking any information available.
 - Kate Gurner - Offering leather jacket to Museum.
 - Malcolm Wintle - Offering 1981 Mazda 626 for sale to Museum.
 - Justin Maxwell - Offering Blackhawk Tune Up Machine to a Museum.
 - Aashima Chaudrey - Request for link to www.pro-max.com. (Declined)
 - Peter Davey - Requesting contact for info on 1957 James Commando.
 - Geoffrey Gold - Article re; 'Holden in Indonesia' printed in Indonesia/Australia Report.
 - Ann Mills - Requesting information of any known Hotchkiss AL chassis in Australia.
- f) National Library of Australia - Requesting authority to archive AMMA web-site. Granted
- g) Thats Graphic - Invoice - Web-site updates (via email)

Out:

- a) Committee - Minutes
- b) All Members - National Newsletter (Vol 2, issue 1, May 2013)
- c) Museums Australia - Membership receipt
- d) Membership Invoices for 2013/14 - May 2013
- e) That's Graphic - Notification of successful Tender - Web-site updates (via email)
- f) Notice of AGM - All current Members
- g) National Library of Australia - Authority to archive AMMA web-site
- h) Meeting Agenda's 30th Oct - Committee

Motion: That all listed member applications be accepted and the correspondence be received.

Moved: Kelvin Ferris

Seconded: Peter Quennell

Carried

8. Financial Report - Report Tabled

Motion: That the Finance Report be received and all payments ratified.
 Moved: Ron West Seconded: David Peck Carried

Motion: That a vote of thanks be made to National Motor Museum Birdwood for hosting the 2013 AGM via a \$50 Petrol Voucher.
 Moved: Ron West Seconded: Peter Quennell Carried

9. Publications Report - Tabled for reference. Chair suggests matter be listed for further discussion at the Post AGM Committee Meeting.

10. Delegates Reports - Chair suggests Reports be made at the AGM and any business arising should be considered at the Post AGM Committee Meeting.

11. New business -

- a) To consider allocating a set a maximum discretionary meeting allowance for the host delegate, to enable the timely arrangement and reimbursement of meeting costs on presentation of invoices or receipts.

Motion: That a reimbursement of up to \$200 be paid to the delegate in whose State the Annual General Meeting is held upon the presentation to the treasurer of receipts for costs incurred in hosting the event.
 Moved: Ian Bone Seconded: Reg Wilkins Carried

12. Meeting Closed: 9:55am

13. Action List

Action items	Person Responsible	Deadline	Status
• Draft Minutes to Committee	Peter Quennell	5/05/2013	completed
• Draft & dispatch Newsletter & Survey	Peter Gault	5/05/2013	completed
• Reimburse Ron West & Matt Lombard	Ron West	5/05/2013	completed
• Draft Revised Constitution to be posted on web site	Peter Gault	10/05/2013	completed
• Transfer & Term deposit surplus funds	Ron West	10/05/2013	completed
• Invoice member subscriptions	Ron West	1/06/2013	completed
• Update web site as per quote	Peter Gault	30/06/2013	Partially completed Waiting on content management system
• Explore opportunity to promote AMMA in Motoring Magazines	Peter Gault	30/06/2013	pending
• Apply for Institutional membership of Museums Aust	Peter Gault	30/06/2013	completed
• Propose a draft 'History of AMMA' for committee	Kelvin Ferris Matt Lombard	31/07/2013	pending
• Post Notice of Meeting/ Agenda/ Proxy & Special Business Notice to members	Peter Quennell	31/08/2013	completed
• AGM Birdwood, 30th Sept 2013	All Members/Proxies will be required	30/09/2013	pending

Meeting Timetable

Executive meeting	9am, Mon 30 th Sept 2013	National Motor Museum, Birdwood, SA
2013 Annual General Meeting	11am, Mon 30 th Sept 2013	National Motor Museum, Birdwood, SA
Executive meeting	2pm, Mon 30 th Sept 2013	National Motor Museum, Birdwood, SA
2014 Executive meeting		